TENDERS

ready contracts

eTendering fully integrated with your contract management approach using single data entry

Are you still using manual, paperbased Tender processes? How often do submissions and communications get lost in your inbox?

How much time do you spend in physically handling Tender documents; scanning, printing, uploading/downloading and manually entering information to your management system?

The TENDERS module provides a secure, web-based application to electronically communicate with external parties/suppliers during the sourcing process.

TENDERS eliminates the need for hard copy tenders. Responses are submitted electronically, allowing you to easily store, access and distribute submissions and manage each stage of the Tender process in an online environment.

Enhance your market presence and supplier engagement by using a secure, branded portal to advertise your Tenders publically or privately. High security controls ensure automatic Tender box closure, submissions are time and date stamped and receipted, and an audit log is captured for industry probity requirements.

Unlike other Tender solutions the TENDERS module enables unique integration to Open Windows Modular Procurement suite to streamline the complete pre-contract and post-contract process. Integration between modules enables single data entry, saving time, improving accuracy of information and simplifying organisational processes.

Key Benefits

Reduced Data Entry, Saves Time

Publish Tenders directly from within the SOURCING module eliminating the manual administration between these directly related Tender activities.

Optimise Market Availability

Issue private Tender list invitations, or public advertisements with self-registered vendors, supplier notifications or public advertising.

Automatic Integration

With SOURCING module, CATEGORIES and CONTRACTS ensuring consistency and capture of negotiation benefits.

Greater Security

Secure Tender box locking protocols, SSL controls regime, encryption to ensure that your Tender submissions are safe and no late entries will be accepted.

Core Features

- Web based portal application

- RFx private invitation and/or public advertising board

- Supplier self-registration option

- Document encryption and SSL security controls regime

- Supplier notifications and RFx clarifications forum

- eTender integration – with SOURCING module

- Tender Box and Vendor response 'locking' protocols

RFx Advertising & Submissions

TENDERS supports the ability to advertise and receive submissions for any form of RFx (i.e EOI, RFP, RFT, RFQ). Publish your Tender either publically or to invited suppliers only. Features include;
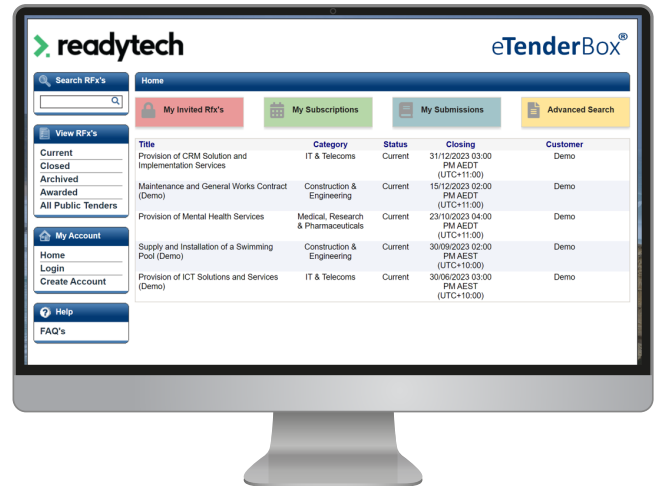
- Track supplier registrations of interest to an RFx
- Publish online Tender Response Forms
- Automatically email Addenda / Q&A to registered suppliers
- Date & Time stamp RFP submissions
- Electronically notify suppliers of RFP receipts
- Publish Tender results

Secure & Compliant

TENDERS is secure and compliant with Web Content Accessibility Guidelines (WCAG). Security features include;

- Secure Socket layer (SSL) 128 bit encryption across the web
- User name & password access controls
- Tender unlocking controls
- Automatically close the "Tender box" at publicised closing date and time

- Control internal access to RFx submission
- A full electronic audit log of actions

Portal Environment

The look and feel of TENDERS can easily be customised with your existing website and branding. A true web portal, TENDERS supports the ability for potential tenderers to self-register, configure alerts to notify when RFx's are published or addenda is posted, create their own searching criteria, register interest in an RFx and exchange communications with relevant internal personnel regarding RFx records.

Try integrating with..

Achieve even greater efficiency by integrating the TENDERS module with;

SOURCING

The SOURCING Module works hand-in-hand with the TENDERS module. Prepare your RFx within the SOURCING module and use the TENDERS web portal to advertise your Tender publicly or privately. With one click pull your tender submissions back into your SOURCING module to begin evaluation.

Ready to take control of your contracts?

Contact Ready Contracts or Visit readycontracts.io