readytech

Ready Community (Altus) End of Year Payroll

Overview

This Overview Presentation is designed for Payroll Officers wishing to obtain an understanding of the processes required for finalising the end of year Payroll functions within Ready Community (Altus) Payroll.

Who You Are

Attendees will need to have:

- Basic working knowledge of Ready Community (Altus) Payroll
- Fundamental knowledge of computers

Learning Outcomes

1. System Review
2. Fringe Benefit Tax
3. Pay Run Review
4. End of Financial Year Reconciliation
5. Adjustments
6. Lodgement
7. Amendments following Lodgement

Please note this course will *not* cover any aspects of the following areas, for which separate courses are available:

- Ready Community (Altus) Payroll Essentials
- Ready Community (Altus) Payroll Award Changes