

# SynergySoft Debtors

## Overview

This course is designed for entry level Account Officers wishing to obtain a general overview of the Debtor Program within SynergySoft.

Those wishing to take advantage of a refresher would also benefit from attending this course.

## Who You Are

Attendees will need to have:

- Knowledge of SynergySoft Debtors Module
- Fundamental knowledge of computers

## Learning Outcomes

1. SynergySoft Debtors Overview
2. Debtor Parameters
3. Maintenance
4. Standard Charges
5. Credit Notes
6. Producing Statements
7. Reporting
8. Licenses – Recurring Charges
9. Allocation Adjustments
10. Off Set Creditor Balances
11. Raising Debtors Interest



Please note this course will *not* cover any aspects of the following areas, for which separate courses are available:

- SynergySoft Creditors
- SynergySoft Finance Fundamentals
- SynergySoft Advanced Financials