SynergySoft ICT Systems Administration

Overview

This course is designed to teach Information Technology staff (who manage SynergySoft and Universe databases) how to perform essential SynergySoft database maintenance and administrative tasks such as Upgrades and User Security.

Those wishing to take advantage of a refresher would also benefit from attending this course.

Who You Are

Attendees will need to have:

- Knowledge of how to navigate around SynergySoft screens
- Be working in an Information Technology role

Familiarity with Windows and manipulating files and folders, as well as an understanding of Windows Active Directory basics is recommended but not essential.

Please note this is an IT systems administration course, not clerical administration.

Learning Outcomes

1. Universe database Administration
2. Installing UV tools
3. Searching and using Universe Documentation
4. Checking database integrity
5. Universe and Device Licensing
6. Dynamic Connect/ /Telnet
7. Monitoring the Server and User Processes
8. Database file resizing & other performance factors

9. Spooler Functionality & Management
10. Universe indexing and SynergySoft
11. Upgrading SynergySoft
12. PLAY account refresh and creation
13. Maintaining SynergySoft Security
14. Approaches to Security
15. Security Audits
16. Account Settings