

SynergySoft Report Manager Intermediate

Overview

This course is designed for beginner to intermediate level users of SynergySoft wishing to obtain a knowledge of how to create reports.

Those wishing to take advantage of a refresher would also benefit from attending this course.

Who You Are

Attendees will need to have:

- Knowledge of SynergySoft
- Fundamental knowledge of computers
- Knowledge of databases (essential)

Learning Outcomes

1. SynergySoft Report Manager
2. Creating and modifying reports
3. Including correct data in Reports
4. Applying Filters
5. Setting User Defined Filters
6. Formatting Reports
7. Additional Filtering option



Please note this course is an intermediate workshop. For those who require an advanced understanding there is a separate course available:

- SynergySoft Report Manager Advanced