

SynergySoft Rates – WA Interim Rating

Overview

This course is designed for Rates Officers and will provide the essential information required to complete changes to rating data to raise interim charges for Western Australian local government areas.

Those wishing to take advantage of a refresher would also benefit from attending this course.

Who You Are

Attendees will need to have:

- Knowledge of Western Australian Local Government Rating functions and concepts
- Knowledge of SynergySoft Rates and Property Systems
- Fundamental knowledge of computers

Learning Outcomes

1. Standard Settings
2. Reconciliation Summary
 - How to ensure Valuations, Services and Area Rates reconcile to the expected totals
3. Interim Process for Valuation Changes
 - How to raise an interim charge for a valuation change
4. Back Rates for Prior Years
5. Variables to Interim Charges
 - How to raise interim charges for changes other than a valuation change
 - a. Amending Rate Codes
 - b. Amending Emergency Services Levies
 - c. Amending Area Rates



d. Changes to Service Charges

e. Mining Tenements

f. New Assessments

6. Subdivisions

How to process a subdivision on an Assessment or Land Parcel

7. Amalgamations

How to process an amalgamation of Assessments or Land Parcels

Please note this course will *not* cover any aspects of the following areas, for which separate courses are available:

- Rates and Property Essentials
- Seniors and Pensioners Rates Processing
- Rates Modelling
- End of Year functions
- Rates Billing